* If you are a new client, please fill out our New Client Form as well as review the information below on authorizing a representative
	+ New Client Form
	+ Authorize a Representative
		- This will allow us to correspond with CRA on your behalf as well as grant us access to the personal tax information that CRA has in your file (tax slips, balance owing, notice of assessments etc.)
		- There are a few ways to authorize our office as your representative but we recommend you visit us in person to sign the form the old fashioned way
		- Info – Government of Canada website <https://www.canada.ca/en/revenue-agency/services/tax/representative-authorization/overview.html>